

OBJECTIVE

To earn a professional writing position where proven written, organizational and production skills will be utilized to help lift the internal as well as external image of the company and its products.

SKILLS PROFILE

- Television/Print Writing
- Social Media/Hootsuite Certified
- Blogging/Podcasting
- Content Writing/SEO Keywords
- Professional Organizational Skills
- Documents/Formatting/Editing

EXPERIENCE

- Freelance Writer**, *The Georgia Voice*, Atlanta, GA March 2010 – Present
- Write news briefs, feature stories and interviews with local and national celebrities
 - Cover stories including country singer [Chely Wright](#) as well as [Bishop Jim Swilley](#)
 - Interviews with celebrities including Margaret Cho, Janis Ian and Wanda Sykes
- Professional Organizer**, *Moreorganizers*, Marietta, GA January 2008 – Present
- Assist commercial and residential clients with organizational needs
 - Develop organizational systems
 - Work with hoarders and their therapists to assist in project management
- Segment Producer/Public Relations Intern**, *WSB-TV*, Atlanta, GA January 2011 – May 2011
- Performed scriptwriting, transcribed audio, edited raw media, & produced 12 stories including 3 features: [Down 's syndrome Center](#), [Jeff Cleghorn: Humanitarian Award](#) & [Computers for Youth](#)
 - Worked with non-profit organizations in a public relations capacity to publicize their work for the *People2People* television show on WSB-TV (Channel 2)

EDUCATION

- BA English and Professional Communications** **Southern Polytechnic State University**
- 3.79 GPA, Dean's List & Honors Program Expected Graduation: August 2, 2014
 - *Winner*: Honor Student of the Year, 2013

- AAS Marketing Management** **Chattahoochee Technical College**
- 3.95 Final GPA Graduated August, 2011
 - 1 of 4 finalist for the Georgia Occupational Award of Leadership (GOAL) at Chattahoochee Tech
 - *Winner* of the Ken Burnhardt Collegiate Student Marketer of the Year Award, 2011 (AMA)
 - *Winner* of the Moultrie Family Scholarship, Chattahoochee Technical College

Professional & Student Associations

- National Society of Leadership and Success, Southern Polytechnic State University
 - **Chapter Vice-President**, 2011-2012 (Wrote annual budget, planned service projects, seminars)
- American Marketing Association (AMA) Chattahoochee Tech Collegiate Chapter
 - **Chapter President**, 2010-2011 (Wrote chapter plan/annual budget, planned "Career Week" and LinkedIn workshops for students, worked with Advocates for Children to market their annual Duck Derby fund raiser)

VOLUNTEERISM

- Chapter Organizer/Spokesperson**: PFLAG, Marietta, GA August, 2008-Present
- Organize events
 - Book speakers for meetings
 - Publicity & public relations
 - Member of speaker's bureau
- Foster Mother**: Families First Network, Pensacola, FL 2006-2007
- Fostered 19 newborns and toddlers
- Hospice Volunteer**: Covenant Hospice, Fort Walton Beach, FL 2005-2007
- Volunteer for patients and their caregivers (non-medical care)
 - Outreach volunteer
 - Fund raising
 - Events